

CITY COUNCIL, CITY OF KEIZER, STATE OF OREGON

Resolution R2025- 3550

**AMENDING THE AUDIT COMMITTEE; AMENDING
RESOLUTION NO. R93-627; REPEAL OF RESOLUTION
R2023-3418**

WHEREAS, the City Council adopted Resolution No. R93-627 establishing the
Audit Committee on April 5, 1993;

WHEREAS, the City Council amended the Audit Committee in 2013 and 2022;

WHEREAS, the City Council adopted Resolution R2023-3418 amending the
Audit Committee in 2023;

WHEREAS, the City Council wishes to amend the membership section to allow
Council to appoint the members;

NOW, THEREFORE,

BE IT RESOLVED by the City Council of the City of Keizer that Resolution No.
R93-627 is hereby amended by replacement of Attachment A with the attached
Appendix "A", and by this reference incorporated herein.

BE IT FURTHER RESOLVED by the City Council of the City of Keizer that
Resolution No. 2023-3418 is hereby repealed in its entirety.

1 BE IT FURTHER RESOLVED that this Resolution shall take effect immediately
2 upon the date of its passage.

3 PASSED this 3rd day of March, 2025.

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5 SIGNED this 3rd day of March, 2025.

6
7 
8 _____
9 Mayor

10 
11 _____
City Recorder

Appendix "A"
City Council Committee

Name:	Audit Committee
Purpose:	<p>To review and advise the City Council on all matters related to the audit. Among these will be:</p> <ol style="list-style-type: none">1. Assuring itself that the auditor selected is both independent and qualified.2. Meeting with the chosen auditor in advance of the audit to recommend the proper scope of the audit.3. Examine the control weaknesses discovered during the audit and reported in the audit findings and in the auditor's management letter.4. Satisfy itself that management has taken the appropriate actions to correct any deficiencies discovered during the audit.5. Accept other financially related assignments as given by the City Council.
Membership:	<p>The Committee shall consist of five voting members: three members of the City Council and two citizen members of the Budget Committee. Members will be appointed by the Council at a regularly scheduled Council meeting. The Council may appoint a non-voting Youth liaison to the Committee pursuant to the Council Rules of Procedure. The Committee will be staffed by a non-voting staff liaison to be appointed by the City Manager.</p>
Term of Office:	<p>Each member of the Committee will serve the same term as the member(s) term on the Budget Committee.</p>
Chair and Vice-Chair:	<p>The Committee will elect the Chair and Vice-Chair at the first meeting of each calendar year.</p>
Meetings:	<p>Members of the Committee shall establish a regular meeting date and shall meet as deemed necessary by the Chair. All meetings of the Committee shall follow Roberts Rules of Order Newly Revised and the Oregon Public Meeting Laws.</p>
Attendance:	<p>It is the duty of each member to attend at least 75% of the meetings each calendar year. When a member is unable to attend a meeting, the member shall notify the Chair. Members of the Committee may be removed by a two-thirds majority vote of the City Council.</p>